

4/5/16

Stow Planning Board Monthly Meeting Minutes for April 5, 2016

Approval?
after below
a record

Attendees: Sam Nesbitt, Melvin Peterson, Michael Mendonca, Anthony Higgins, Cliff Brown, Steve Dupuis

Old Business:

- A. Minutes Approval: The January 5, 2015 meeting minutes was reviewed and approved.

New Business:

- Memo to replace #1
- A. Chairman's Report: Cliff reported that so far for 2016 there has not been many requests/tasks for the board. There were no board meetings for February and March due to member absences (lack of quorum) and no board appointments. The monies were approved for \$1500 at the town meeting for the planning board to continue its business; and two new alternatives were elected, Steve Dupuis and William Edmund. Michael will get their contact information and keep them abreast of board actions. Cliff further stated that the selectmen had not contact him yet concerning the transfer station, but for the board to expect them to once development starts.
- B. Building Permit Fees: Ron McAlister contact the town office concerning whether or not the building permit fees have changed. Town Secretary Christine request that the board to answer Ron's question. After discussion, the board agreed to not suggest any changes in the fee structure on page 17 of the Town Land Use Zoning Ordinances. Cliff will inform Ron.
- C. Street-Road Acceptance/Sub-Division Ordinances: The board raised concerns on right-way/road ordinances and the issuance of building permits. Defining planning board authority and who has the responsibility of enforcement is a major concern should legal actions be presented to town officials. The Barbour Rd. and the planning development upon the road seems to be in question and needs a status clarification. The board agreed to review the Town of Stow Street Acceptance Ordinance and Sub-Division/Planning Development Ordinance prior to the next meeting to discuss and clarify development activity. Michael will ensure members get copies of those ordinances.

The meeting adjourned at 7:07 pm. Next meeting is scheduled for: May 3, 2016

Respectfully submitted by: Michael Mendonca