

Town of Stow

Selectmen Meeting Minutes DATE 05-09-2023

Opening: The Board of Selectmen meeting was called to order at 6:00 pm in Stow, Maine by Jim Wilfong.

Present

Selectmen: Ray Ryan, Jim Wilfong, Carl Lindblade

Town Clerk: Christine Carone **Deputy Clerk:** Kathleen Panno **Treasurer:** Nancy Boros

Residents/Guests: Rob Flint, Planning Board and Broadband liaison

Approval of Agenda: Agenda approved

Approval of Minutes: Minutes Approved from 04/24/2023 meeting **Approved 3-0**

Treasures Report:

Cash Balance \$201,549

Warrant # 26 \$68,535.06

We will sign the TAN note at the next meeting. Confirming that the Selectmen approve \$300k TAN, 5.65% interest. (Maximum interest charged will be \$10,170 we will pay less than that since we draw down in increments.) The draws are upon request and the TAN expires 12.31.2023 **Approved 3-0**

The audit has been finalized and sent to the appropriate parties.

Clerks Business:

Plumbing /Building Permits – There are some old permits that were issued several years ago. The selectmen determined that a plumbing permit should be completed within 2 years. If the work has not been completed within 2 years, a letter will be sent to the resident telling them to reapply for a new permit. C. Lindblade will work on this project.

The Planning Board shall consider mandating a certificate of occupancy. It was suggested that when the CEO meets with a resident for a building permit, the resident be given an FAQ indicating the town's requirements including the need for an e-911 address, and information regarding driveway permits and culvert assessments. Currently driveways must be approved by the road commissioner. The Selectmen suggest the CEO take charge of the driveway/culvert inspections. Buildings on state roads requires state approval. A checklist /FAQ will be established for the CEO to give to residents before a building permit is issued. C. Lindblade will work on this.

The planning board will inform the CEO of any changes to the ordinances. When completed, the FAQ and ordinances will be posted on the website.

School Board Budget vote – Kathleen Panno will go to register Stow voters.

Road Report: J. Wilfong reported on the road conditions after the heavy rainstorm that resulted in many road washouts and flooding. Costs to repair the washout damage will be around \$40-\$60k. The town will submit an application to FEMA for some reimbursement. J. Wilfong

reached out to the Forest Service for more funds to improve the Shell Pond Road which was damaged during the storm. Materials for the decking bridge will cost about \$30k. The decking timbers are 49 years old. Deer Hill has been graded since the storm.

Open Issues:

Town Meeting – Selectmen concur that Town Book should be reviewed before printing, in the CY only N. Boros reviewed the book prior to printing. C. Lindblade suggested new committee members be sworn in after Article 6. This allows for a break during the town meeting and ensures the appointment papers will be completed as soon as possible.

C. Lindblade asked about interest rates for the town accounts. Interest rates have increased and the town will be paying a higher rate for the TAN note. N. Boros to inquire with the bank regarding earning a higher interest rate.

Rob Flint presented two options for managing the computer system. N. Boros to reach out to consultant for guidance. R. Flint is available to assist with organizing the site if needed.

Cyber Policy – Rob Flint reviewed the policy and will forward edits to R.Ryan. Ray Ryan will then have the policy approved by the board and signed by all users before the deadline.

New Business

K. Panno created an emergency contact list for the Town staff. K. Panno updated the State's CDC site for our health officers.

Public Comment:

Broadband – Spectrum (Charter) has more capital than Consolidated, it appears that Spectrum is a likely candidate. Rob Flint will keep the board informed.

Next meeting will be Tuesday May 23, 2023 at 6:00 pm

Minutes submitted by Nancy Boros