

# Town of Stow

Selectmen Meeting Minutes DATE 10-11-2022

## Amended

**Opening:** The Board of Selectmen meeting was called to order at 6:00 pm in Stow, Maine by Jim Wilfong.

**Selectmen:** Ray Ryan, Jim Wilfong, Carl Lindblade

**Town Clerk:** Christine Carone **Treasurer:** Nancy Boros

**Road Agent:** NA

**Residents/Guests:** NA

**Approval of Agenda:** Agenda approved

**Approval of Minutes:** Minutes Approved from 09/27/2022 meeting **Select Board approves 3-0**

### Clerks Business:

O'Donnell's, our Tax Assessor has submitted the Maine Revenue Service Municipal Tax Rate Calculation. The town clerk highlighted the three recommendations. The property rates proposed ranged from .013850 to .014200. The Selectman voted for .013950, or \$13.95 assessment per thousand dollars of valuation, this allows for an overlay of \$25,889. **Selectman approved 3-0.**

Richard Moore, 911 agent, needs a copy of his appointment papers submitted to the State. The state will not accept his submission for 911 addresses until his appointment papers are registered.

K. Panno is attending a class regarding Election Day and voting procedures.

### Treasures Report:

**Warrant # 46 \$ 125,410.34 Approved and Seconded, 3-0**

**Cash Balance** is \$61,394.01 after the above warrant expenses are paid. We have drawn on the TAN (Tax Anticipation Note). We will need to make another draw to cover some additional expenses coming up in November including additional road work. Selectmen approve Treasurer to make third draw as needed. **Selectman 3-0.**

**Audit for 12/31/2022** – We have received the engagement letter from RHR Smith for the upcoming audit. The fee is \$5,500. In PY, the fee was \$5,000. Selectmen approve audit engagement contract approved 3-0

**Credit Card Processing** –I am waiting to hear back from card processor for more instructions.

**LRAP Report – LRAP** (Local Road Assistance Program). The application has been completed and filed by J. Wilfong. We anticipate funds of \$9,864 for FY 2023. Funds should be received in December.

**Contract with Consolidated:** I was able to contact our Government Account Manager, Elizabeth McCarthy at Consolidated and discuss our issues with internet speed. As noted in prior meeting, we have had issues with connectivity that has impeded our ability to upload the real

estate data necessary for tax commitment. When there is no internet, it not possible for the Clerks to complete many tasks include marriage certificates, RE work on the Trio software etc. Ms. McCarthy has presented emailed me a contract for the Selectmen's approval. It will increase our speed from the current 4M/1M DSL to 7M/1M. The cost for this will be \$99 for a new modem (the one we have is very old) and increase our monthly costs by about \$9 per month. The new monthly cost will be \$44. If this does not resolve issue, Consolidated recommends ordering two 7M DSL (lines) or have two different networks running on the desktops. Both options will cost more money, I do not have an estimate, we will implement their recommended option first. **Selectmen approve 3-0, however Selectman asked that speed of internet be measured monthly.**

**Paychex** – I have contacted Paychex regarding their payroll services. This will streamline the payroll process and save the town money. Approved by Selectman 3-0

### **Road Agent:**

J. Wilfong intends to install three additional culverts for about \$16k, this will use most of the road budget. The road in in front of the town hall was mowed with a sickle bar.

**Unfinished Business:** Painting of the building interior continues. J. Wilfong continues to research how to classify some positions – 1099 vs W2. Once these determinations have been made the volunteer from for our insurance agent will be completed. We will contact the dog officer and obtain the information necessary to list her as an employee. R. Ryan will contact her.

**Open Issues:** Conservation Commission we are considering adding more members to the Conservation Commission.

**New Business NA**

**Public Comment: NA**

**Meeting adjourned 7:10 pm. Next meeting, Tuesday October 11<sup>th</sup>, 2022.**