

Town of Stow

Selectmen Meeting Minutes DATE 12-27-2022

Opening: The Board of Selectmen meeting was called to order at 6:00 pm in Stow, Maine by Ray Ryan.

Present

Selectmen: Ray Ryan, Carl Lindblade

Town Clerk: Christine Carone **Deputy Clerk:** Kathleen Panno **Treasurer:** Nancy Boros

Road Agent: NA J. Wilfong is away.

Residents/Guests: NA

Approval of Agenda: Agenda approved

Approval of Minutes: Minutes Approved from 12/13/2022 meeting **Selectman approve 2-0**

Clerks Business: No business to discuss

Treasures Report:

Cash balance is \$446,111. Other than payroll we have no outstanding bills due before 12/31/2022.

Note that overall Roads and Highways are under budget (\$18,000 less \$5,564.75 for a net remaining amount of 12,435.25)

Snow account is over budget by \$4,940.96.

Note that this is due to salt screening costs. See detail attached.

Contract with Me Waste to Energy - there will be a new fee effective January 1, 2023. The contract runs from April to April. NBoros asked Selectman to read the contract regarding tipping fees and energy rates to confirm they can raise the rates prior to April 2023. Selectman declined and asked NB to read the contract in detail and communicate with the vendor directly.

ARPA Per discussion Selectman, KP's hours and Trumbull paint supply purchases for the painting of the town hall have been reclassified. They are no longer listed as ARPA expenses. They are recorded as Op Expenses in Municipal Office Repairs/Maintenance. This results in the town having additional funds of \$1,795.36 available in the APRA program. See attached.

Contracts There are two contracts to sign with Field Electric. One for \$7,832 for a mini-split system for the main meeting room. The second is for LED lighting for the Town Hall, cost \$1,952. **Selectman approved 2-0**

Warrant 63 \$45,834.39 Approved Selectman 2-0

Open Issues:

K. Panno had to shovel in front of the mailbox and the front entrance to the town hall. The Town needs find a better way to address this. K. Panno suggested posting on Facebook a request for

someone to shovel. For the time being, R.Ryan stated he would come to shovel the walkway and mailbox area.

NBoros and CCarone continue to work on registering the SAM number. The process has been extremely time consuming. The deadline is fast approaching. N Boros received the code required to complete the process.

Carl L submitted for reimbursement of State grant for generator.

Generator – Carl Lindblade will call B and L regarding a schedule for propane deliveries.

K. Panno will monitor the status of the generator and the propane tank capacity on a regular basis.

Ray Ryan will purchase a sandwich board sign to announce hours of the warming center.

Ray Ryan will apply for volunteer insurance, Jan 1, 2023

Ray Ryan will work on charity requests for FYE 2023

N Boros to focus on YE audit and YE reports

Budget for FYE 2023 will start late Jan or Feb 2023

ARPA reporting – C. Carone and J.Wilfong had started the process. The selectman will determine at a later date which Selectman will complete the APRA reports

Richard Moore and Cindy Eaton – have not completed I9 or W9, J.Wilfong will reach out to them.

CEO – Selectman to discuss hiring a backup CEO for when R. McAllister, current CEO, is unavailable.

New Business

Warming Center – the Town Hall came to good use as a warming center in late December as most of the town was out of power for 4 days. Residents came for water, to recharge devices and to stay in a warm room for a while. The hours were announced on Facebook pages.

Public Comment: NA

Next meeting will be Tuesday January 10, 2023 at 6:00 pm

Minutes submitted by Nancy Boros